

Configuring the Clearswift Secure Email Gateway to Work with Microsoft Office 365

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#### Contents

Introduction	4
Configure the SEG to Scan Inbound Email Before Routing to Office 365	5
Configure the SEG to Scan Outbound Email from Office 365	7
Configure the SEG to Detect Spam in an Office 365 Environment	.10
Configure an Office 365 Connector to Route Outgoing Email to the SEG	.11
Configure an Office 365 Rule to Route Outgoing Email to the SEG	.15
Configure the SEG to Prevent Relaying Spoofed Email from Office 365	.17
Configure Office 365 Connector to Accept Incoming Email from the SEG	.19
Configure the SEG for a hybrid environment	.23
Configure the SEG to Only Send and Receive Messages from Valid Email Addresses in your	
Domain	.24
Configure the SEG to Scan Internal Office 365 Email	.25
Configure Office 365 to Route Internal Email via the SEG	.27
Configure the SEG to Detect Malicious URLs in an Office 365 Environment	.29
Further Information	.31

#### Introduction

This document explains how to integrate the Clearswift Secure Email Gateway (SEG) with Microsoft Office 365 to provide enhanced Adaptive Data Loss Prevention (A-DLP) defenses and complement the Office 365 hygiene components.

There are numerous Office 365 packages suited to different customer requirements. This document is based on the Office 365 Enterprise E3 package which is Microsoft's target platform for mid and larger sized enterprises.

This document assumes that you are familiar with how to configure the SEG. If you would like more information on basic configuration of the SEG, please refer to the online help.

You will need to ensure that any SPF, DKIM, DMARC, etc. records that you have published by your DNS provider will need to be updated to include details of your SEG(s). If your domain is managed by Microsoft, you may need to contact Microsoft directly to get your DNS records updated.

It is recommended that you install a valid TLS certificate on your SEG, as this will allow you to configure a TLS connection between your Office 365 instance and SEG, where you can validate the TLS certificate used by the SEG. You can learn more about configuring TLS on the SEG in this <u>document</u>.

The process for configuring the Clearswift SEG to work properly with Microsoft Office 365 can be broken down into several steps:

- Add \*.outbound.protection.outlook.com to Internal Email Servers
- Enable global spam settings
- For each hosted domain, where the SEG will be receiving outbound messages from O365,
  - Configure O365 to add the access token
  - Wait for any messages already in the queue to go through
  - Configure the access token for that domain in the SEG

Failure to perform these steps may leave you with a Gateway that permits other O365 tenants to use your Gateway for routing and also means that inbound mail from other O365 tenants are not checked for spam.

# Configure the SEG to Scan Inbound Email Before Routing to Office 365

In this scenario your organization should ensure that your DNS MX records are directed to your SEG server(s).

The SEG(s) will then process emails according to policy and valid messages will be routed to your organization's Office 365 deployment.

To configure the SEG to accept messages for your organization's domain and route traffic to your Office 365 instance:

- 1. In the Clearswift Secure Email Gateway user interface, click on the **System** > **SMTP Settings** > **Mail Domains and Routing**.
- 2. In the **Hosted Domains** tab, click on **New**.
- 3. In the **New Hosted Domain** dialog, enter your organization's email domain (e.g. aneesya.com) into the **Domain** field and click on **Add**.

New Hosted Domain							
Domain : aneesya.com							
Add	Cancel						

- 4. In the **Email Routing** tab, click on **New**.
- 5. In the **Add Email Route** dialog:
  - a. Enter your organization's email domain (e.g. aneesya.com) into the **Domain** field.
  - b. Select the **To a server** radio button.
  - c. Enter the Host Name for your organization's Office 365 deployment (this can be obtained from your Office 365 portal, under Domains and the Domain Settings for the relevant domain, e.g. aneesya-com.mail.protection.outlook.com) in the **Server** field.
  - d. The value in the **Port** field should be 25.
  - e. Ensure that the **TLS** drop down is set to none (you can enable mandatory TLS later if you wish, please refer to the Help documentation).
    - It is recommended that you enable opportunistic TLS under System
       Encryption > TLS Configuration as a minimum when communicating between Office 365 and your SEG(s).
  - f. Ensure that the **Authentication** drop down is set to **None**.
  - g. Click on **Add**.

Add Email Route	
Authentication is not enabled. Global TLS is disabled.	
Domain : aneesya.com	
Route : OUsing DNS	
<ul> <li>To a server</li> </ul>	
○ To an MTA group	
Server : aneesya-com.mail.prote	ction.outlook.co
Port : 25	
Use the outbound TLS configuration from this con	nection profile :
TLS : Select TLS Configuration	n 🔻
Use these authentication settings when connectin Authentication : None  v	g to the email server :
Add	Cancel

#### Configure the SEG to Scan Outbound Email from Office 365

You now need to configure your SEG to allow Office 365 to send messages through your SEG. You can do this by adding \*.outbound.protection.outlook.com as a Client Host under your Internal Email Servers Connection. This then treats any servers that have hostnames ending with outbound.protection.outlook.com as an internal email server. This is necessary, because your emails originating from Office 365 can be sent from any one of thousands of mail servers.

To do this:

- 1. In the Clearswift Secure Email Gateway user interface, click on the **System** > **SMTP Settings** > **Connections**.
- 2. Select the Internal Email Servers entry and then click on Edit.
- 3. In the **Client Hosts** tab, click on **New**.
- 4. In the **New Client Host** dialog:
  - a. Enter the following in the **Host** field: \*.outbound.protection.outlook.com
  - b. Click on **Add**.

Home	Policy	Messages	Reports	System	Health	Users	
Warning There are 1 alarm(s) at this time. Network access to the		Overview Internal Email S	ervers				Click here to change these settings
Clearswift S Gateway via currently ena	Secure Email a SSH is abled. We do not g SSH access	Client Hosts Hosts 👌 New	Sender Domains		TLS Settings	Authentication	
Configuration been made the applied to take	changes have at need to be	*.outbound.prot	ection.outlook.com				

It is recommended that you configure mandatory TLS between the SEG and Office 365.

- In the Clearswift Secure Email Gateway user interface, click on the System > SMTP Settings > Connections.
- 2. Select the **Internal Email Servers** entry and then click on **Edit**.
- 3. Click on the **TLS Settings** tab.

- 4. Configure the **Outbound (When Acting as a Client)** section as follows:
  - a. Select the **Use Mandatory TLS for this connection profile** check box.
  - b. Select the **Use global settings (TLS 1.2)** check box.
  - c. Select the **Use global settings (Medium)** check box.
  - d. Ensure the **No validation** radio button is selected.
  - e. Click on Save.

Outbound (When Acting as a Client)	
✓ Use Mandatory TLS for this connection profile	
Supported protocols TLS versions in use for communication:	
✓ Use global settings (TLS 1.2)	
1.0 - (Not recommended).	
1.1 - (Recommended only if 1.2 connections are not possible).	
1.2 - (Recommended).	
Minimum cipher strength TLS communication will use at least the following cipher strength :	
✓ Use global settings (Medium)	
🔵 High	
Medium	
Any	
Server certificate validation	
No validation	
○ Validate the receiving server certificate SAN/CN	
OValidation requires SAN/CN to match:	
	Save Cancel

- Configure the Inbound (When Acting as a Server) section as follows:
   a. Select the Require valid client certificate check box.
  - b. Click on Save.

Inbound (When Acting as a Server)		
✓ Use Mandatory TLS for this connection profile		
Encryption strength Encryption should meet or exceed : 40 bits		
Client certificate validation Require valid client certificate:		
(Leave blank to indicate the hostname of the client)		
CN of the certificate must match the following field :		
CN of the certificate issuer must match the following field :		
	Save	Cancel

- 6. Click on the **System** > **SMTP Settings** > **Mail Domains and Routing**.
- 7. Click on the **Email Routing** tab.
- 8. Use the check box to select the entry for your organization's email domain that you created earlier and then click on **Edit**.

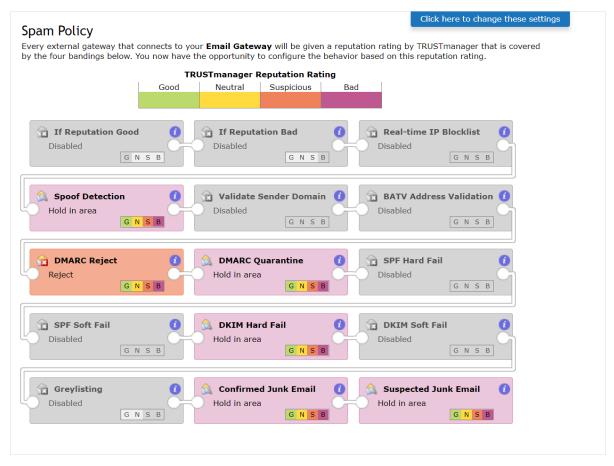
- 9. In the **Edit Email Route** dialog:
  - a. Use the TLS drop down to select: Internal Email Servers
  - b. Click on **Update**.

Edit Email Route
Authentication is not enabled. Using mandatory TLS from selected connection profile.
Domain : aneesya.com Route : Using DNS To a server To an MTA group
Server : aneesya-com.mail.protection.outlook.co Port : 25
Use the outbound TLS configuration from this connection profile : TLS : Internal Email Servers 🗙 🔻
Use these authentication settings when connecting to the email server : Authentication : None 🗸
Update Cancel

Please note that for security reasons, Office 365 certificates do change from time to time, so you should consult Microsoft documentation to obtain the current certificate details: <a href="https://docs.microsoft.com/en-us/office365/securitycompliance/exchange-online-uses-tls-to-secure-email-connections">https://docs.microsoft.com/en-us/office365/securitycompliance/exchange-online-uses-tls-to-secure-email-connections</a>

### Configure the SEG to Detect Spam in an Office 365 Environment

If using SEG's Office 365 integration you should only enable DMARC, DKIM, Junk Mail and Spoof detection. The other spam detection techniques must not be enabled.



For more information on configuring Spam detection, please see the Online Help.

Note: It is important to enable Spoof detection to allow detection of rogue O365 tenants trying to send mail through your SEG and pretending to be your organization.

# Configure an Office 365 Connector to Route Outgoing Email to the SEG

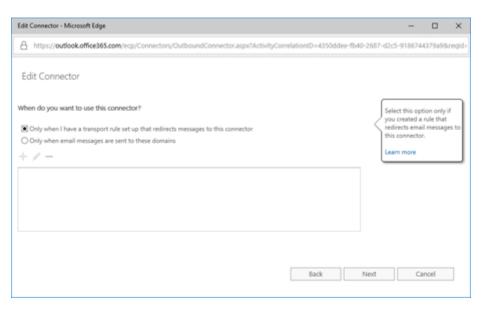
The next step is to reconfigure your organization's Office 365 portal to redirect all outbound email to the SEG server(s). You should begin by creating a new connector to route emails from your Office 365 deployment to the SEG server(s).

- 1. In your organization's Office 365 instance, click on **Admin centers**, **Exchange**.
- 2. Click on **mail flow**.
- 3. Click on **connectors**.
- 4. In the connectors section, click on +.
- 5. In the Select your mail flow scenario dialog:
  - a. Use the From drop down to select **Office 365**.
  - b. Use the To drop down to select **Partner organization**.
  - c. Click on **Next**.

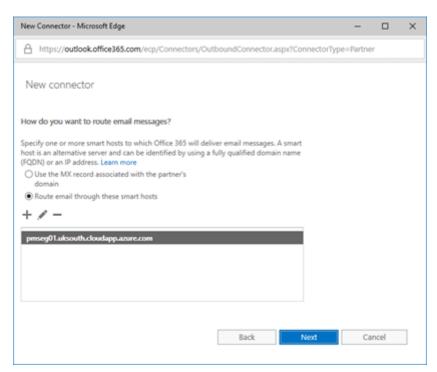
New Connector - Microsoft Edge		—		×
https://outlook.office365.com/ecp/Connectors/ConnectorSelection.aspx?ActivityCo	rrelati	onID=b	90bdfda-1	a41-
Select your mail flow scenario				
Specify your mail flow scenario, and we'll let you know if you need to set up a connector. Learn more Trom: Office 365 To: Partner organization Creating a connector is optional for this mail flow scenario. Create a connector only if you want to enhance security for the email messages sent between Office 365 and your partner organization or service provider. You can create multiple connectors for this scenario, each applying to different partner organizations or service providers. Learn more about enhancing email security	email Your email email mana an or Partm orgar busin bank. cloud provi servic archin and s inter email email email email email servic archin and s servic archin servic ervic archin servic ervic archin servic ervic archin servic ervic archin servic evvic evvi	subscript organizz I server: I server: I server ti server ti serve	ation's This is an hat you often called es server. <b>izzation:</b> A e an you do such as a so be a rvice provides as -spam, nbound ers to ent from o Office our email ner	
Next		Ca	incel	

- 6. In the New connector dialog:
  - a. Enter a name for the connector.
  - b. Enter a description.
  - c. Ensure that the **Turn it on** check box is selected.
  - d. Click on **Next**.

- 7. In the When do you want to use this connector? dialog:
  - a. Select the **Only when I have a transport rule set up that redirects messages to this connector** radio button.
  - b. Click on Next.



- 8. In the How do you want to route email messages? dialog:
  - a. Select the Route email through these smart hosts radio button.
  - b. Select +.
  - c. In the add smart host dialog, enter the IP address/hostname of the SEG and then click on **Save**.
  - d. Repeat for any additional SEGs.
  - e. Click on Next.



- 9. In the How should Office 365 connect to your partner organization's email server? dialog:
  - a. Specify if a mandatory TLS connection should be used and the appropriate settings (it is recommended to at least use the default settings and you should consider validating against the certificate used by the SEG).
  - b. Click on **Next**.

New Connector - Microsoft Edge	_		×
A https://outlook.office365.com/ecp/Connectors/OutboundConnector.aspx?Connector	orType=Partne	r	
New connector			
How should Office 365 connect to your partner organization's email server?	TLS is a securit		
Always use Transport Layer Security (TLS) to secure the connection (recommended) Connect only if the recipient's email server certificate matches this criteria O Any digital certificate, including self-signed certificates	that helps to e deliver email n securely so no the sender and can access or t	nessages one excep I recipient amper wit	ot th
● Issued by a trusted certificate authority (CA)	the message. I this option, me		
And the subject name or subject alternative name (SAN) matches this domain name:	be rejected if t connection isn		iul.
Example: contoso.com or *.contoso.com			
Back Next	Ca	ncel	

10. In the Confirm your settings dialog, click on **Next**.

New Connector - Microsoft Edge	-		×
https://outlook.office365.com/ecp/Connectors/OutboundConnector.aspx?ConnectorType	e=Partner		
New connector			
Confirm your settings Before we validate this connector for you, make sure these are the settings you want to configure.			^
Mail flow scenario From: Office 365 To: Partner organization			l
Name Aneesya Outbound			l
Description None			l
Status Off. I'll turn it on later.			l
When to use the connector Use only for email sent to these domains: *			ł
Routing method Route email messages through these smart hosts: pmseg01.uksouth.cloudapp.azure.com			~
Back Next	Can	cel	

- 11. In the Validate this connector dialog, enter one or more email addresses to send the validation message to and then click on **Validate**.
- 12. Click on **Close**.
- 13. Click on **Save**.

You now have a connector configured to route messages from Office 365 via the Secure Email Gateway.

## Configure an Office 365 Rule to Route Outgoing Email to the SEG

The next step is to configure your organization's Office 365 portal to route emails to the SEG server(s) for scanning via the new connector.

- 1. In your organization's Office 365 instance, click on **Admin centers**, **Exchange**.
- 2. Click on **mail flow**.
- 3. Click on **rules**.
- 4. In the rules section, click on +, Create a new rule...
- 5. In the new rule dialog:
  - a. Enter a name for the rule.
  - b. Click on More options...
  - c. Use the Apply this rule if... drop down to select **The sender..., is** external/internal.
  - d. In the select sender location dialog:
    - i. Use the drop down to select **Inside the organization**.
    - ii. Click on **OK**.
  - e. Click on **add condition**.
  - f. Use the Apply this rule if...and drop down to select **The recipient..., is** external/internal.
  - g. In the select recipient location dialog:
    - i. Use the drop down to select **Outside the organization**.
    - ii. Click on **OK**.
  - h. Use the Do the following... drop down to select **Modify the message properties..., set a message header**.
  - i. Click on the Set the message header \***Enter text...** link.
  - j. In the message header dialog:
    - i. Enter **X-Clearswift-M365** as the name for the message header.
      - ii. Click on **OK**.
  - k. Click on the to the value \***Enter text...** link.
  - I. In the header value dialog:
    - i. Enter the Access Token for the message header. This can be any alphanumeric string but for security we recommend using a GUID either generated online or via PowerShell. It is also possible to use the Gateway UI to create it. See Error! Not a valid bookmark self-reference..
    - ii. Click on **OK**.
  - m. Click on add action.
  - n. Use the Do the following...and drop down to select **Redirect the message to..., the following connector**.
  - o. In the select connector dialog:
    - i. Use the Connector drop down to select the outbound Office 365 to partner organization connector that you created earlier (e.g. **Office 365 to Azure SEG**).
    - ii. Click on **OK**.
  - p. Click on **Save**.

Name:	
Add X-Clearswift-M365 header	
*Apply this rule if	
The sender is located	✓ Inside the organization
and	
The recipient is located	<ul> <li>Outside the organization</li> </ul>
add condition	
*Do the following	
Set the message header to this value	✓ Set the message header <u>'X-Clearswift-</u> <u>M365'</u> to the value <u>'69fb81b6-a633-423d</u>
	ba6d-57150973cfb8'
and	
Use the following connector	✓ Office 365 to Azure SEG
add action	
Except if	
add exception	
Properties of this rule:	
Priority:	
2	

### Configure the SEG to Prevent Relaying Spoofed Email from Office 365

To further limit the ability of third parties to use Office 365 accounts to relay spoofed messages through your SEG it is recommended that you configure Office 365 to add an X-Header to all of the emails that originate from each of your domains. You can then configure your SEG to only deliver messages that originate from your email domains and contain the appropriate X-Header value. This will help to address any attempts by third parties to use their own Office 365 account to spoof messages so that they appear to originate from one of your email domains.

The "<u>Configure an Office 365 Rule to Route Outgoing Email to the SEG</u>" section of this guide will take you through the steps to configure Office 365 to add an X-Header containing a specific value to any emails originating from one of your domains. Please note that you should not apply this policy change to your SEG(s) until you have completed the steps in the "<u>Configure an Office 365 Rule to Route Outgoing Email to the SEG</u>" section.

In this step, you will configure the SEG to scan for that X-Header and the correct value.

- 1. In the Clearswift Secure Email Gateway user interface, click on the **System** > **Mail Domains and Routing**.
- 2. Select your own domains.
- 3. Click on **Configure Microsoft 365 Access Tokens**.
- 4. In the **Configure Microsoft 365 Access Tokens** dialog, select the **Add a new access token to the selected domains** check box.
- 5. In the Access token field, you can enter the string used in l.i
- 6. In the **Comment** field, you can enter an optional description.
- 7. Click on **OK.**

Home	Policy	Messages	Reports	System	Health	Users	
Warning There are 1	alarm(s) at this		ins and Rout	0	ing managed and	how email is routed within your network.	
	Secure Email	Hosted Doma	ins Email Routir	ng MTA Groups			
	a SSH is abled. We do not ng SSH access	👌 New 🔮 E	dit 🎲 Delete 🧑 🤇	Configure Microsoft	365 Access Tokens	s	
	long periods.	Search text		Q	Search		
Changes	Made	Showing 1 - 1 o	of 1			и и 🔹 🚺	► H HI
	changes have at need to be e effect.	1	Domain				M365
Apply Conf	guration						0
🛞 Discard Co	nfiguration						
What would y	ou like to do?		Configure	Microsoft 365	Access Tok	ens 🕜	
New hosted							
New email							
🖄 New MTA g	roup		-	alues for the X-Cl		nessage header in center to add this message header.	
💐 Ping a host							
Traceroute			🗹 Addanew	access token to the	selected domains	5	
Query DNS	records		Access token: 6	9fb81b6-a633-423c	-ba6d-57150973c	cfb8 Generate	
Test SMTP	Connection		Comment:				
Help							
Welcome to	Online Help		There are no acc	ess tokens on the s	elected domains		
Hosted Dor	nains						
Email Routi	ng					OK Cancel	
DKIM signir messages	ng on outbound				_		

Note:

The X-header is stripped after processing to ensure that the details of the access token is not exposed externally

It is possible to define multiple Access Tokens per domain.

It is also necessary that the Global Spoof Detection option is enabled in the Spam Policy to hold/reject attempts to send through your Gateway using your domain name.

# Configure Office 365 Connector to Accept Incoming Email from the SEG

The next step is to reconfigure your organization's Office 365 portal to accept inbound email from the SEG server(s). This is strictly only necessary if you wish to enforce TLS on this connection.

- 1. In your organization's Office 365 instance, click on **Admin centers**, **Exchange**.
- 2. Click on **mail flow**.
- 3. Click on **connectors**.
- 4. In the connectors section, click on +.
- 5. In the Select your mail flow scenario dialog:
  - a. Use the From drop down to select **Partner organization**.
    - b. Use the To drop down to select **Office 365**.
    - c. Click on **Next**.

New Connector - Microsoft Edge —		×
A https://outlook.office365.com/ecp/Connectors/ConnectorSelection.aspx?ActivityCorrelationID	=3e1a59b6	-af6c-9
Select your mail flow scenario		
Specify your mail flow scenario, and we'll let you know if you need to set up a connector. Learn more		
From: Partner organization		
To: Office 365		
Creating a connector is optional for this mail flow scenario. Create a connector only if you want to enhance security for the email messages sent between your partner organization or service provider and Office 365. You can create multiple connectors for this scenario, each applying to different partner organizations or service providers. Learn more about enhancing email security		
Next	Cancel	

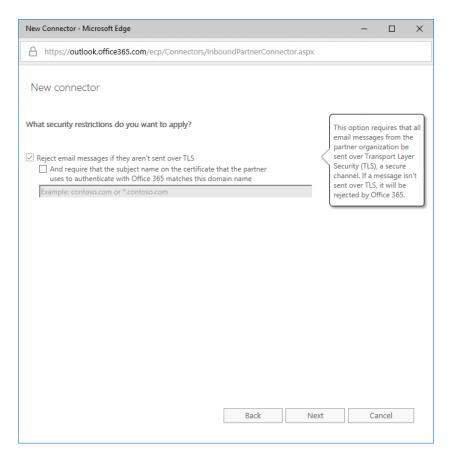
- 6. In the New connector dialog:
  - a. Enter a name for the connector.
  - b. Enter a description.
  - c. Ensure that the **Turn it on** check box is selected.
  - d. Click on **Next**.

- In the How do you want to identify the partner organization? dialog:
   a. Select the Use the sender's IP address radio button.

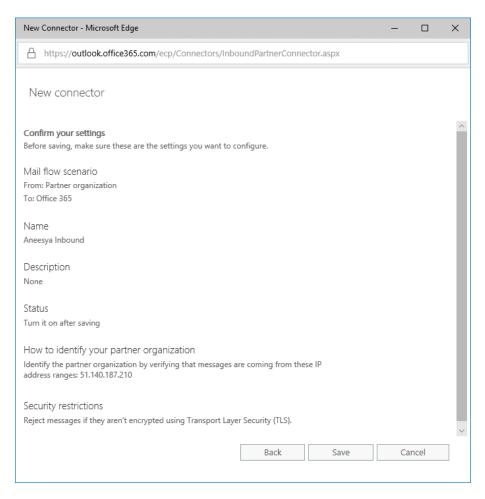
  - b. Click on **Next**.
- 8. In the What sender IP addresses do you want to use to identify your partner? dialog:
  - a. Select +.
  - b. In the add ip address dialog, enter the IP address of the SEG and then click on **OK**.
  - c. Repeat for any additional SEGs.d. Click on **Next**.

New Connector - Microsoft Edge			-		×
https://outlook.office365.com/ecp/Connectors/InboundPar	tnerConne	ctor.aspx			
New connector					
What sender IP addresses do you want to use to identify your pa	rtner?				
Specify the sender IP address range.					
51.140.187.210					
E	Back	Next	Ca	ncel	

- 9. In the What security restrictions do you want to apply? dialog:
  - a. Specify if a mandatory TLS connection should be used and the appropriate settings (it is recommended to at least use the default settings and you should consider validating against the certificate used by the SEG).
  - b. Click on **Next**.



10. In the Confirm your settings dialog, click on **Next**.



You should now be able to receive messages securely in Office 365 via the Secure Email Gateway.

#### Configure the SEG for a hybrid environment

If you have a hybrid environment where email can be sent out via O365 or Exchange using the same email domain you should use add the **X-Clearswift-M365** token across each channel.

For separation you can define multiple tokens for each domain you host, and the SEG can be configured for each

For example:

Configure Microsoft 365 Acc	ess Tokens		?
Configure the values for the X-Clearswi You will need to configure a rule in the Exch	-		ssage header.
Add a new access token to the select Access token: Comment:	ed domains	Generate	
Select the access tokens you wish to remov 29315415-68d2-4d5a-bf42-ed26079 51657cf2-b66d-4459-b8d7-bf53743a	/bc5e (O365 send		
	ОК	Са	ncel

## Configure the SEG to Only Send and Receive Messages from Valid Email Addresses in your Domain

To limit the ability of third parties to use Office 365 accounts to relay spoofed messages through your SEG it is recommended that you replace the standard My Company address list on the SEG with one that contains only valid email addresses within your organization.

To do this:

- 1. In the Clearswift Secure Email Gateway user interface, click on the **Policy** > **Policy References** > **Email Addresses**.
- 2. Create a My Company (Valid Addresses) address list by performing one of the following:
  - a. Edit the My Company address list to contain all of your organization's valid email addresses and remove any wildcarded entries (e.g. \*@aneesya.com).
  - b. Create a new **LDAP Synchronized Address List** that will query your directory server for all of the valid email addresses in your organization.
- 3. Click on the **Policy** > **Mail Policy Routes**.
- 4. Replace all instances of the My Company address list with the newly created My Company (Valid Addresses) list.

Home	Policy	Messages	Reports	System H	lealth	Users	
Warning		Manage	Policy Routes				
	alarm(s) at this		ge you should create the ro ult action and order the co			hin your organization communicate. For each route	you will need to
<ul> <li>Network acc Clearswift</li> </ul>	Secure Email	🕂 New (	踚 Identify			Show Route Se	ectors 🗸 Show rule
	a SSH is abled. We do not ng SSH access	3 Routes d	lefined (applied in the orde	r shown)			
	long periods.	1	Action	From		То	Rules
Changes I	Made			My Company (Valid Addr	esses)	Anyone	
Configuration been made th applied to tak	at need to be	1.	🕜 Deliver the message	Empty Senders		Anyone	1
Apply Confi	guration	2. 🗌	🕜 Deliver the message	Anyone		My Company (Valid Addresses)	2
🔅 Discard Cor	figuration	3.	😄 Drop the message	For all email that does n	ot match an	other route	

You have now limited the ability of third parties to relay emails through your SEG(s) from inside Office 365.

#### Configure the SEG to Scan Internal Office 365 Email

It is possible to route your internal Office 365 emails via the SEG in order to enforce an internal email security and A-DLP policy.

If you wish to do this, the first step is to configure your SEG to allow Office 365 to send internal emails through your SEG. You will need to create an internal My Company (Valid Addresses) to My Company (Valid Addresses) policy route.

To do this:

- 1. In the Clearswift Secure Email Gateway user interface, click on the **Policy** > **Manage Policy Definition** > **Mail Policy Routes**.
- 2. Click on New.
- 3. In the **For Mail Sent** section, click on **New**.
- 4. In the **Add Route Selector** dialog:
  - a. In the **From** section, select the **My Company (Valid Addresses)** check box.
  - b. In the **To** section, select the **My Company (Valid Addresses)** check box.
  - c. Click on **Add**.

Add Route Selector	
From : Search Anyone Address Lists Blocklisted Senders Employee Monitoring Empty Senders HR Inform Senders My Company (Valid Addresses) Valid Recipients	To : Search Anyone Address Lists Blocklisted Senders Employee Monitoring HR Inform Senders Valid Addresses) Valid Recipients
	Add Cancel

5. Ensure that the **By Default Perform This Disposal Action** section is set to: **Deliver the message** 

	Click here to change these settings	
By Default Perform This Disposal Action		
Deliver the message		

- 6. Click on the **Policy > Manage Policy Definition > Mail Policy Routes**.
- 7. Select the **My Company (Valid Addresses)** to **My Company (Valid Addresses)** policy route and move it to the top of the policy route table.

Home	Policy	Me	ssages	Reports	System	Health Use	ers	
Warning • There are 1 alarm(s) at this time. • Network access to the Clearswift Secure Email Gateway via SSH is currently enabled. We do not advise leaving SSH access enabled for long periods.		Usin supp	g this pag Iy a defau	It action and order the cor			rganization communicate. For each route you will n	
		6		ldentify fined (applied in the orde	r shown)		Show Route Selectors	Show rules
			¢	Action	From		То	Rules
Changes Made Configuration changes have been made that need to be applied to take effect.		1.	🕜 Deliver the message	My Company (Valid Ad	dresses)	My Company (Valid Addresses)	18	
		2.	🕜 Deliver the message	My Company (Valid Ad Empty Senders	dresses)	Anyone	18	
Discard Co	-		3.	🕜 Deliver the message	Anyone		My Company (Valid Addresses)	21
What would	you like to do?		4.	ᅌ Drop the message	For all email that does	not match another rout	e	

You have now configured your SEG to scan internal Office 365 emails in order to enforce a security and A-DLP policy on them. You can create a more granular policy for incoming, outgoing and internal emails by creating additional policy routes as required.

### Configure Office 365 to Route Internal Email via the SEG

The next step is to reconfigure your organization's Office 365 portal to route internal emails to the SEG server(s) for scanning.

- 1. In your organization's Office 365 instance, click on **Admin centers**, **Exchange**.
- 2. Click on **mail flow**.
- 3. Click on **rules**.
- 4. Select the outbound Office 365 rule that you created earlier (e.g. **SEG Interceptor**) and then click on the **Edit** button (the pencil icon).

III Office 365 Admin	1		s 0 \$ ? AA
Exchange admin cen	ter		
dashboard	rules message trace url trace accepted domai	ns remote domains c	onnectors
recipients			
permissions	+-∥ங 亩 ↑ ↓ ⊑ - ዖ 8		
compliance management	ON RULE	PRIORITY	
organization	SEG Interceptor	0	SEG Interceptor
protection			If the message
advanced threats			Is sent to 'Outside the organization' and Is received from 'Inside the organization'
			Do the following
mail flow			Route the message using the connector named 'Office 365 to Azure SEG'.
mobile			Rule comments
public folders			Note commente
unified messaging			Rule mode
hybrid			Enforce

- 5. In the Rule dialog:
  - a. Use **x** to delete the **The recipient is located...Outside the organization** condition.
  - b. Click on **Save**.

Name:	
SEG Interceptor	
*Apply this rule if	
The sender is located	<ul> <li>Inside the organization</li> </ul>
add condition	
*Do the following	
Set the message header to this value	<ul> <li>Set the message header 'X-Clearswift- M365' to the value '69fb81b6-a633-42</li> </ul>
	ba6d-57150973cfb8'
and	
Use the following connector	✓ Office 365 to Azure SEG
add action	
Except if	
add exception	
Properties of this rule:	
Priority:	
0	
Audit this rule with severity level:	
	Save Cancel

You have now configured Office 365 to route internal emails via the SEG in order to enforce an internal email security and A-DLP policy. If you wish to exempt certain internal emails from being routed via the SEG, then you can use the add exception button in the rule that you just amended to exempt the appropriate emails from the rule.

### Configure the SEG to Detect Malicious URLs in an Office 365 Environment

As well as detecting Malware and Spam, the SEG can also be configured to detect and block messages that contain malicious URLs.

- 1. In the Clearswift Secure Email Gateway user interface, click on the **Policy** > **Manage Policy Definition** > **Mail Policy Routes**.
- 2. Select route 2, which should be Anyone to My Company.
- 3. Click on **Edit** which will open the **Modify Policy Route** page.
- 4. In the Unless One of These Content Rules Triggers panel, click on New.
- 5. In the **Add a Content Rule** dialog, click on **Create New** and select **Sanitize Message** and then select **Close.**
- 6. This will have created a **Sanitize Message** content rule at the bottom of the list of rules.
- 7. Select this new rule and press Edit.
- 8. In the **What To Look For** panel, click on **Click here to change these settings.**
- 9. In the **URLs and Hyperlinks**:
  - a. Select Message subjects.
  - b. Select **Message bodies**.
  - c. Select Only the URLs defined in the selected lists.
  - d. Select both Sophos and MailShell URL list.
  - e. Click Save.
- 10. In the **What To Do** panel, click on **Click here to change these settings.**
- 11. In the **Disposal Action**, change the **Perform no action** to **Hold in Virus area** and click **Save.**

Overview Sanitize Message	Click here to change these settings
What To Look For? In order for this content rule to trigger the test conditions detailed on this panel must be met by the message being process then the collection of actions described within the 'What to do?' panel will be carried out.	ed. If the conditions are met,
Which Message Types	
Select the message type(s) you wish to apply this content rule to:	
<ul> <li>All messages</li> <li>Selected messages</li> <li>Virus Outbreak</li> <li>Confirmed Phishing</li> <li>Suspected Phishing</li> <li>Confirmed Spam</li> <li>Suspected Spam</li> <li>Newsletter</li> </ul>	
Mode	
Select the content rule mode:	
<ul> <li>Detect only</li> <li>Detect and sanitize</li> </ul>	
HTML and RTF Email Bodies	
Convert message to plain text	
Detect or remove possible threats in email bodies:	
Embedded content (e.g. images, other data)	
Active content (e.g. scripts)	
Links to resources (e.g. links to images, stylesheets)	
URLs and Hyperlinks	
Detect or sanitize URLs and hyperlinks in:	
Message subjects	
Message bodies	
Detect or sanitize the following:	
○ All URLs and hyperlinks	
Re-write URLs using the format:	
Only the URLs defined in the selected lists:	
Mailshell Real-time Malicious URL List	
Sophos Real-time Malicious URL List	

- 12. Once again, from the **Policy** > **Manage Policy Definition** > **Mail Policy Routes**, select the route and click **Edit** to display the **Modify Policy Route** page.
- 13. In the **Modify Policy Route** page, select the **Sanitize Message** content rule (currently at the bottom of the list) and click the up arrow until the rule is at position 2 in the list.

### **Further Information**

This document explained how to integrate the Clearswift Secure Email Gateway (SEG) with Microsoft Office 365 in order to provide enhanced Adaptive Data Loss Prevention defenses and complement the Office 365 hygiene components.

If you require further assistance, you can refer to the:

- Online Help: Available through the Clearswift Secure Email Gateway user interface as well as the <u>HelpSystems Community Portal</u>
- Clearswift Support Portal and Solutions: <u>https://www.clearswift.com/support/portals</u>
- Clearswift Professional Services team: <u>https://www.clearswift.com/training-and-support/professional-services</u>
- Scheduled classroom and webinar training courses: <u>https://www.clearswift.com/training-and-support/training-courses</u>